



The Government of Antigua and Barbuda

# Application for Registration as a Licensed Agent

## Citizenship by Investment Programme

For Official Use Only	
Reference Number	
Agents License Number	
Date Received	

# Agent's License Form

**Please read the following explanatory notes carefully.**

In accordance with Section 4 of the Antigua and Barbuda Citizenship by Investment Act (2016), applications for citizenship shall be submitted only by an Agent who is the holder of an Agent's License, issued by the licensing authority of the Citizenship by Investment Unit.

An Agent's License may only be issued to a natural person who is a citizen of Antigua and Barbuda or who is lawfully ordinarily resident for a period of not less than seven years.

Professional indemnity cover must be held in the minimum sum of EC\$ 3,000,000.

A Licensing Fee applies for all applications, as per the following prescribed schedule of fees:

<b>Schedule of Fees</b>	
<u>Application fee</u> for Agent License	EC\$ 8,100.00
<u>Renewal fee</u> , payable annually on the anniversary of the granting of the Agent's License	EC\$ 13,500.00

1. Please complete this form in BLOCK letters. All fields are compulsory.
2. Please post or hand deliver the original completed application form, supporting documents and cheque to:  
The Citizenship by Investment Unit, Sir John E. St. Luce Finance and Conference Center, Factory Road, St. John's, Antigua
3. If the application form or the required documents received are not in order, the application may be rejected.
4. Please attach the following:  
**For the Licensed Individual, please provide certified copies of the following documents:**
  - a. Photo and data page of current valid passport (which must display personal data, signature and photograph)
  - b. A utility bill (e.g. electricity, telephone water) addressed personally to you at your principal residential address, issued in the last three months
  - c. Evidence of professional indemnity cover held in the minimum sum of EC \$3,000,000
  - d. A tax identification number issued by the Commissioner of Inland Revenue
  - e. A police certificate (dated within 30 days of the date of submission of the license application)
  - f. Confirmation of financial ability to carry on an agency business e.g. bank statement.
5. Please attach a signed and dated cover letter (on headed paper as applicable) officially tendering this application. This letter should detail the applicant's professional qualification, ability, resources, experience and integrity and include certified true copies of any documentary evidence confirming the professional designation.
6. Where the applicant is a member of a professional body, a certificate of good standing issued by the professional association to which he/she belongs is required.

## **Licensing Requirements**

An Agent shall maintain a place of business in Antigua and Barbuda and shall promptly inform the Unit of any changes in the location thereof.

An Agent's license shall be revoked if-

- a) The ability, resources, experience or integrity of the Agent has fallen below the standard that might reasonably be expected;
- b) The annual fee remains unpaid for fourteen days after it has become due;
- c) The Agent no longer maintains a place of business in Antigua and Barbuda.

A person shall not be qualified to be an Agent if he/she is:

- a) A member of Parliament or a spouse, partner, or child of a member of Parliament.
- b) A member of the Unit or a spouse, partner, or child of a member of the Unit.
- c) Convicted of a criminal offence, involving fraud, money laundering, or being investigated of a criminal offence in Antigua and Barbuda, or any country outside Antigua and Barbuda.
- d) A bankrupt, or his/her business is in receivership or has made arrangement with their creditors.

**Note:** A person who contravenes any subregulation of the Citizenship by Investment Act, or commits any other offence is liable on summary conviction to a fine not exceeding EC\$ 20,000 or to imprisonment for a term not exceeding 12 months, or to both.

**Section A: Licensed Individual**

Applications are to be submitted by a Natural Person (as opposed to an organization) who is a citizen of Antigua and Barbuda, or who is lawfully ordinarily resident in Antigua and Barbuda for a period of not less than seven years.

<b>A1. Title and full legal surname, as it appears on your passport</b>														
<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other .....														
<b>A2. Full legal first and middle names, as they appear on your passport</b>														
<b>A3. Place of birth</b>					<b>A4. Country of birth</b>									
<b>A5. Date of birth</b>					<b>A6. Gender</b>									
D	D		M	M		Y	Y	Y	Y	<input type="checkbox"/> Male <input type="checkbox"/> Female				
<b>A7. Passport details</b>														
Issuing country														
Passport number														
Place of issue														
Date of issue														
Date of expiration														
<b>A8. List all addresses where you have lived for the past 10 years</b> (Note: Residences should include, without limitation, any place where you have lived for a period of 6 months or more)														
<i>From (month/year)</i>		<i>To (month/year)</i>		<i>Street address, town, postal code, country</i>										
<b>A9. Principal Residential Address</b>					<b>A10. Registered Office Address</b>									
<b>A11. Email Address</b>					<b>A12. Website Address</b>									

**A13. Occupation**

**A14. Professional Association**

**A15. Professional Qualifications Held**

**A16. Signature**

SAMPLE



SAMPLE